



Nazareth Center for the Arts Classroom Rental Agreement

Availability of Facilities

1. To request rental space for a class, contact nazaretharts@gmail.com. All potential class renters must meet with a Board Member and provide the following information: the type and number of classes, the duration of class, and preferred day & time of class.
2. Classroom renters must carry proof of their own liability insurance.

Use and Restriction of Facilities

1. Those using the facilities shall be responsible for bringing their own supplies, not using the Center's supplies of food, disposable items, etc. unless previously agreed upon in writing.
2. Advertisements can be hung on the walls of the classroom with Board permission.
3. Nazareth Center for the Arts will promote your class on our website and social media.
4. Occupancy limit of the art room is 15. Occupancy of the red room is 20.

Clean Up

1. Renters are responsible for cleaning up when class is over, leaving it in the same condition as prior to arrival. Access to the vacuum cleaner, garbage bags, and cleaning supplies will be made available. Please carry out trash generated from class. We do not have garbage or recycling pick-up.
2. Report any stains or damage done to the property during the time of your class.
3. If additional cleanup is necessary, the renter will be responsible for payment.
4. Lock-up of the building after use is vital to the safety of our artwork.

Rental Fees

1. The rent is \$_____ per month, _____ class(es)/week.
2. Rent is due by the 25th of the month in advance of the following month's class.
3. If any damage occurs to the classroom, renter will be responsible for payment due to damage or any necessary repairs.

Renter agrees to all rules and policies as stated above.

Signature: _____

Date: _____